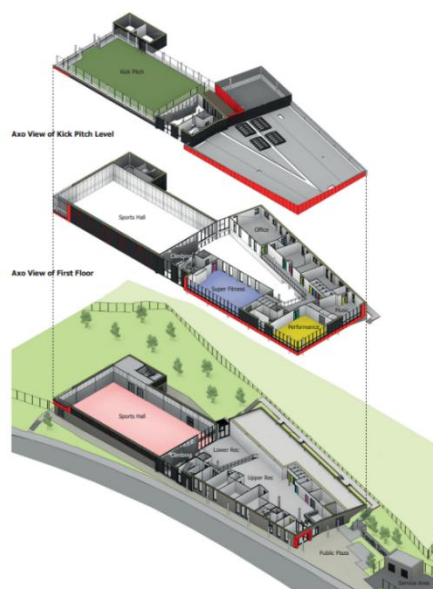


## Youth Work Co-ordinator Art and Inclusion

<b>Job Title:</b>	Youth Work Coordinator - Art and Inclusion
<b>Reporting to:</b>	Senior Club Manager
<b>Location:</b>	Barnsley
<b>Salary:</b>	£27,000 per annum
<b>Hours:</b>	37.5 hours per week (Including evenings and weekends)
<b>Benefits:</b>	33 days inclusive of bank holidays, plus Birthday Leave. 3% matched contribution pension Employee Assistance Programme Free Gym Access once the Youth Zone is open

**Base71**



Open in Early 2026, Barnsley Youth Zone is dedicated to young people and makes a bold statement about the importance of giving young people high quality places to go in their leisure time. Open 7 days a week including school holidays, the Youth Zone's purpose is to help young people grow to be happy, healthy and successful adults.

The state of the art £10 million building provides young people with facilities that are second to none delivering over twenty sporting, artistic, cultural and general recreational activities each session. Offering young people the opportunity to try new things, meet new friends and gain support from friendly, warm and positive staff and volunteers.

[Archie's story #ButWhenImHere - YouTube](#)  
[Mala's story #ButWhenImHere \(youtube.com\)](#)



Potential is everywhere. In every home on every street, from affluent suburbs to inner-city estates. The difference is that some young people get every opportunity to explore their potential. Others don't.

OnSide is a national charity that believes all young people should have the opportunity to discover their passion and their purpose to find what they've got and where it could take them.

OnSide funds and builds state-of-the-art, multimillion- pound Youth Zones in the country's most economically disadvantaged areas. They train the amazing people that run them and they offer continuing support via the nationwide OnSide Network where they can learn and grow, share their stories, and celebrate their success together.

This is a passionate, properly funded youth provision, with no ifs or buts. It's about giving young people a chance to shine in an environment where they can be themselves.

It's about opportunity.

[OnSide - But when I'm here \(youtube.com\)](https://www.youtube.com/watch?v=OnSide-But-when-I'm-here)

<https://www.onsideyouthzones.org/>



## Equal Opportunities

As an equal opportunities employer, we welcome applications from under-represented groups; in particular from Black, Asian, Mixed Race & other ethnically diverse individuals, people with disabilities, and members of LGBTQ+ communities. Our dedicated ED&I Group, with support from the Senior Leadership Team, is actively promoting and advancing diversity and inclusion at OnSide, ensuring a culture where everyone can be themselves and thrive.



## The Role

Our Coordinators are crucial members of our delivery team, responsible for an exciting programme of activities for their given area. We want to make sure that we have an exciting offer for young people aged 8 to 19 (up to 25 for those with additional needs), at Base71.



In addition we would ask that co-ordinators also take on responsibility for a core area based on their specialist skills and experience.

- In art you will design and deliver creative arts activities for young people, overseeing the programmes for the Arts and Crafts room, Dance/Drama studio, Film and Media room, and the Music Studio.

The normal hours of work are 37.5 per week, or those necessary to fulfil the requirement of the position. This role will have regular evening and weekend working and a requirement of flexibility across the week with working hours ranging from 09am to 10pm, to suit the needs of both the role and the individual. Pre-opening and before the Youth Zone is built there will be elements of flexible working.

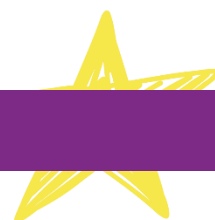


## Key Responsibilities

### ALL BASE71 YOUTH ZONE EMPLOYEES ARE EXPECTED TO:

- Be a role model for young people, present a positive 'can-do' attitude and take personal responsibility for your own actions.
- Work within the performance framework of the charity and live the values of Barnsley Youth Zone and the OnSide Network, contributing to a culture of high performance, continuous improvement and a young person first, team always ethos.
- Represent and promote the Youth Zone positively and effectively in all dealings with internal colleagues and external partners, assist with any promotional activities and visits that take place at Barnsley.





## Key Responsibilities

Manage a team of staff to deliver a safe programme of activities that meet the needs of the current membership
Provide clear hands-on leadership, role modelling and coaching to ensure high standards of delivery are maintained. Manage, induct, train, support and develop a team of full and part time youth workers and volunteers to contribute to the programme development and delivery
To ensure there is an exciting range of activities on offer for young people aged 8 to 19 (up to 25 for those with additional needs), across the week.
To ensure that the Arts and Inclusion programme contributes to the wider youth work agenda, supporting the development of young people
Plan, coordinate and deliver a comprehensive programme young people aged 8 to 19 (up to 25 with addition needs), helping to build their confidence, social skills and improve their overall wellbeing.
To ensure that the programme is high quality and meets the need/wants of young people in the area.
Ensure the programme is varied in nature, making full use of the Youth Zone's facilities and the diverse skill set of the staff team, ensuring the offer includes the arts, issue-based work, enterprise, support, advice and guidance and much more.
Support with the regular review and evaluation of the programme including capturing the outcomes and positive impact, recording soft and hard outcomes in line with OnSide's Excellence Framework.
To support the Junior and Senior Club Managers in the design and implementation of a transition pathway for young people to transition from the Junior Club to the Senior Club.
Collect and present case studies and celebrate the achievements of young people.
Ensuring high reach and engagement across the Club, achieving and exceeding KPI's set by the Board, Chief Executive and Head of Youth Work including for example membership, attendance, monitoring and evaluation and representation of the local community.
To ensure that young people and their ideas contribute fully to the planning and delivery of all activities in the Youth Zone.
Support the Junior and Senior Club Managers with providing a clear structure, plan and purpose to underpin every session with clear session briefs and debriefs.
To motivate, encourage and support young people to participate fully in sessions.
To manage, induct, train, support and develop a team of part-time workers and volunteers, working with the People Coordinator, other delivery Coordinators, Club Managers and Head of Youth Work to support CPD. Ensure that, in collaboration with the Senior Delivery Managers, all direct reports are processed through the Youth Zones probationary process.
To support the Youth Zone promotional and outreach plan working in the community both with partners and directly with young people.
To identify and develop effective joint working with schools and other agencies to ensure a holistic approach in service delivery to young people including representing the Youth Zone at meetings with partner agencies.

Support with the close and opening up of the Youth Zone as required.
This role will include occasional session leading and locking up of the youth zone to cover for the Club Managers.
To deputise for the Club Managers as required and carry out any other reasonable duties as requested by the Senior Leadership Team.
To work with the Youth Zone staff to identify opportunities and funding for additional opportunities and experiences for young people. Leading on development, implementation and monitoring and evaluation as required.
To be alert to issues of safeguarding and child protection, ensuring the welfare and safety of Youth Zone members is promoted and safeguarded, and to report any child protection concerns to the designated Child Protection Officers using policies, procedures, and practice
To support across the whole Youth Zone, offer as required which takes place every evening, weekend and during school holidays and will occasionally include residential work
Comply with all policies and procedures, with particular reference to safeguarding, codes of conduct, health and safety and equality and diversity to ensure all activities are accessible
To actively participate in the delivery of the Volunteer Strategy, supervising and supporting volunteers across the Youth Zone and championing their contribution with staff teams.
Be a role model for young people and present a positive “can do” attitude
To assist with any promotional activities and visits that take place at the Youth Zone, positively contributing towards increasing Youth Zone membership or fundraising
To ensure there is an exciting range of activities on offer for young people aged 8 to 19 (up to 25 for those with additional needs), across the week.
To ensure that the Arts and Inclusion programme contributes to the wider youth work agenda, supporting the development of young people
Plan, coordinate and deliver a comprehensive programme young people aged 8 to 19 (up to 25 with additional needs), helping to build their confidence, social skills and improve their overall wellbeing.

## Person Specification



Selection Criteria	
Experience	
Extensive experience of delivering creative Arts and Inclusion activities to young people in-line with relevant guidance and good practice	Essential
Proven experience of working with young people aged 8 -19 (up to 25 for those with additional needs) in a range of settings	Essential
Experience of managing and coaching a staff team including sessional staff and volunteers to deliver results	Desirable
Experience of dealing with safeguarding issues within a multi-agency setting	Essential

Extensive experience of delivering a programme of youth work activities in an open access setting	Essential
Experience of working with those with disabilities	Desirable
Experience of leading on monitoring and evaluation processes	Desirable
Experience managing externally funded projects, including budgets	Desirable
Experience providing information, advice, guidance and support to young people	Desirable
<b>Skills, Knowledge and Attributes</b>	
Excellent communication skills to deliver activity programmes to a wide range of young people	Essential
Ability to support, motivate and engage staff, volunteers and young people through sessional work	Essential
Strong commitment to young people and ability to engage and build positive relationships with disengaged young people	Essential
Ability to establish good professional relationships with young people, adults and partner agencies/organisations	Essential
Ability to plan and deliver creative Arts and Inclusion activities as performances, exhibitions and celebrations for young people	Essential
Self motivated, with the ability to manage and organise several tasks at a time, remaining calm under pressure	Essential
Ability to take initiative as part of a team, and lead a team	Essential
IT literate	Essential
Understanding the challenges faced by young people and the issues facing their lives	Essential
Understanding of youth work theory and practice	Essential
An understanding of safeguarding and currently policies initiatives	Essential
A wide ranging “toolbox” of youth work resources, activities and challenges to impart to the delivery team	Desirable
<b>Qualifications</b>	
A relevant qualification in Arts or Youth Work	Essential
GCSE or equivalent literacy and numeracy	Essential
Evidence of ongoing professional development (for example Safeguarding, health & Safety, Management)	Essential
<b>Special Requirements</b>	
A willingness to work regular unsociable hours	Essential
A willingness to cover events, holidays and staff absence	Essential
DBS clearance and committed to Safeguarding children	Essential

# Application Process



## Anonymous Applications

We recognise our workforce is under-represented in certain areas and are committed to addressing this. We strongly encourage applicants to submit anonymous applications; in practice this means removing your name & email address from your CV & cover letter. Only these documents will be shared with the selection panel.

To apply, please email a CV and a cover letter (no more than one page) in response to the person specification including the questions below to [recruitment@base71yz.org](mailto:recruitment@base71yz.org)

- 1) Why do you want to work for us?
- 2) Looking at the person specification, briefly describe how your skills and experience (including any lived experience) make you a good candidate for this role (**200 words max**)
- 3) How you demonstrate your commitment to fairness, equity and respect
- 4) Confirmation you are eligible to work in the UK (the successful candidate will be required to provide documentary evidence before a job offer is confirmed).
- 5) Any reasonable adjustments we can make to assist you in your application or the selection process
- 6) This role will be based in the Youth Zone, and therefore requires an Enhanced DBS.
  - a. Do you have any unspent conditional cautions or convictions under the Rehabilitation of Offenders Act 1974?
  - b. Do you have any adult cautions (simple or conditional) or spent convictions that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (Amendment) (England and Wales) Order 2020?

**Stage One Interviews:**  
21 or 22 July 2025  
In person, In Barnsley

**Stage Two Interviews:**  
Likely to be Monday, 28 July

*(You'll be invited to engage with our Youth Development Group, further information to be provided to candidate's successful to second stage)*

For information on how Onside processes your data, go to

[Onside Youth Zone Job Applications Privacy Notice - Onside Youth Zones](#)

# OUR VALUES



## YOUNG PEOPLE FIRST

Young people are at the heart of everything we do, inspiring and challenging us to deliver services that exceed their needs and challenge them to be the best they can be.

## EXCELLENCE

We encourage ourselves and each other to be the best we can be through continuous learning and improvement, and a focus on finding solutions.



## RESPECT

We act with honesty and integrity, celebrating diversity across the whole organisation and caring about each other, our young people and the Youth Zone environment.



## AMBITION

We are passionate and driven in taking on new challenges, embracing new ideas and exceeding our ambitions for young people, the Youth Zones and our local communities.

## COLLABORATION

We create and nurture strong, creative partnerships, working together to achieve better results and outcomes for young people.







## PROVEN IMPACT



**50K**

MEMBERS ACROSS  
THE ONSIDE NETWORK



MEMBERS MAKE OVER

**650K**

VISITS EVERY YEAR



**£187M**

INVESTED IN YOUNG PEOPLE  
THROUGH OUR NETWORK

**GIVE YOUNG PEOPLE** A SAFE EXCITING PLACE TO GO TO HAVE FUN,  
BUILD THEIR SOCIAL NETWORKS AND SUPPORT THEIR PERSONAL DEVELOPMENT



**77%**

OF MEMBERS ARE MORE  
SELF-CONFIDENT



**82%**

OF FREQUENT ATTENDERS  
HAVE MORE FRIENDS

**HELP YOUNG PEOPLE** LEAD HEALTHIER, HAPPIER LIVES



**1 IN 10**

OF YOUNG PEOPLE  
HAVE A DISABILITY OR  
ADDITIONAL NEED



**70%**

OF MEMBERS  
BELIEVE THAT THEY  
ARE HEALTHIER



**75%**

FEEL BETTER  
IN THEMSELVES



**64%**

OF PARENTS THOUGHT  
THEIR CHILDREN HAD  
BETTER MENTAL HEALTH

