



Creative Co-ordinator



An **OnSide** Youth Zone



224 YOUTH ZONE

Opening in Spring 2026, 224 Youth Zone, Bristol will become the new home and evolution of Youth Moves. Empowering Young People in South Bristol at Youth Moves, we create spaces where young people feel safe, supported, and empowered to be themselves. Our mission is to help them build confidence, find happiness, and have fun while ensuring their voices are heard. Our youth clubs provide welcoming, purpose-built spaces in the heart of South Bristol. Here, young people can connect, take part in diverse activities, and engage in projects that benefit their communities. Beyond our youth clubs, we offer targeted youth work and one-to-one mentoring tailored to individual needs. We also collaborate closely with schools to provide additional support and actively reach out to engage young people in their neighbourhoods.

THE FUTURE: 224 YOUTH ZONE

In 2026, in partnership with OnSide and Bristol City Council, Youth Moves will open 224 Youth Zone, a dynamic, state-of-the-art hub designed to inspire and uplift young people. This will become the new home of our award-winning charity. 224 Youth Zone isn't just a youth centre; it's a space for young people aged 8 to 19 (and up to 25 for those with additional needs) to explore their passions and unlock their potential. With over 20 different activities, including football, boxing, climbing, creative arts, music, drama, and employability training, there's something for everyone. Our team of skilled and dedicated youth workers will be at the heart of the Youth Zone, offering guidance, encouragement, and support. Whether through informal chats or structured activities, they will help young people build confidence and work towards their dreams. As part of OnSide's national Youth Zone network, 224 Youth Zone will bring together the local community, authorities, and businesses to create lasting opportunities for young people. We believe that investing in the next generation is an investment in a brighter future for all. For just 50p per visit, members will have access to: Indoor climbing wall, 3G kick pitch, fully equipped gym, dance and drama studio, music room, arts and crafts room, training kitchen, martial arts gym, enterprise suite, health, and wellbeing room, and much more. We'll also have a café serving hot meals for just £1! This is for every session open.

SAFEGUARDING

Youth Moves is dedicated to improving the lives of children and young people in South Bristol through high-quality youth work. As a provider of both open access and targeted youth services, we are fully committed to safeguarding and promoting the welfare of children and young people. We firmly believe that safeguarding is everyone's responsibility, and that the safety and well-being of every child and young person is our top priority.

At Youth Moves, we recognise that all children and young people, regardless of their age, culture, gender, ethnicity, disability, sexual identity, language, or beliefs, have the right to be protected from harm. We also acknowledge the heightened vulnerability of some children and young people in our community, and therefore we regard safeguarding as an essential part of all our work. High standards of safeguarding practice underpin all our services, ensuring that every child and young person we work with can thrive in a safe, supportive environment.

For more information on our safeguarding commitments please see our [Safeguarding Policy](#)

JOB DESCRIPTION

JOB TITLE:

Creative Coordinator

CONTRACT:

Permanent

30 hours per week

This role involves regular evening & weekend shifts

PAY:

£28,325 FTE (Pro rata)

LOCATION:

224 Youth Zone (South Bristol)

REPORTING TO:

Lead Youth Worker

LINE REPORTS:

Sessional Team

BENEFITS:

- 33 Days Annual leave (+ 1 day Birthday Leave) (Pro-rata)
- Cycle to work scheme
- Purchase Annual leave
- Employee Assistance Programme (EAP)
- Enhanced Maternity/ paternity Leave
- Free gym access (once the Youth Zone opens)

THE ROLE

At 224 Youth Zone, we believe that every young person deserves a safe, inspiring place to grow and thrive. Our Co-ordinators are crucial members of our delivery team, responsible for an exciting programme of activities for their given area. We want to make sure that we have an exciting offer for young people aged 8 to 19 (up to 25 for those with additional needs), at 224 youth zone.

The Creative Coordinator will design and deliver creative arts activities for young people, overseeing the programmes for the Arts and Crafts room, Dance/Drama studio, Film and Media room, and the Music Studio. As well as this, they will provide line management support, coaching and development for arts sessional workers / volunteers.



RESPONSIBILITIES

Key Responsibilities:

- Plan, coordinate, and deliver a comprehensive Creative programme for young people aged 8–19 (up to 25 for those with additional needs), focusing on confidence, social skills, and wellbeing.
- Ensure the programme is of high quality and responsive to the needs and interests of young people in the local area.
- Ensure the programme aligns with the organisation’s delivery goals and the broader youth work curriculum to effectively support young people’s personal and social development
- Support with the management, induction, training, and development of a team of part-time staff and volunteers, working with the Volunteer Coordinator and Lead workers to support with continuous professional development.
- Monitor, evaluate, and report on programme delivery to demonstrate impact and ensure quality.
- Effectively and efficiently manage the budget allocated to the Inclusion/Arts/Sports/Outdoor programme.
- Ensure all delivery is safe and compliant with Youth Zone policies, including safeguarding, health and safety, and inclusion.
- Ensure young people are actively involved in shaping and delivering the programme.
- Network with local organisations and partners to develop joint initiatives and strengthen community links.
- Involve children and young people in the planning, development, and evaluation of programmes, ensuring their voices influence decision-making and shape the services they engage with.
- These support the coordinator’s main duties and reflect the collaborative, flexible nature of the role:
 - Motivate, encourage, and support young people to participate fully in sessions.
 - Ensure staff and volunteers have the resources and tools needed to engage and develop young people.
 - Identify emerging needs or issues and ensure these are addressed through targeted programme content.
 - Maintain an up-to-date inventory of equipment for your delivery area.
 - Organise special events, challenges, and projects relevant to your programme area.
 - Support the Youth Zone’s promotional activity and attend community outreach events to engage young people.
 - Occasionally lead sessions and assist with opening/closing the Youth Zone as scheduled.
 - Support across the wider Youth Zone offer, including evenings, weekends, holidays, and occasional residential work.

Teamwork, Culture & Engagement:

- Contribute to a positive, welcoming, and inclusive culture across the Youth Zone
- Bring new ideas, skills, and enthusiasm to the team and programme offer
- Represent 224 Youth Zone positively with colleagues, partners, and visitors
- Support promotional activities, visits, and events at the Youth Zone
- Actively promote the Youth Zone and encourage membership and engagement

Safeguarding, Safety & Standards:

- Follow all safeguarding and child protection policies and procedures, and promptly report any concerns in line with organisational processes
- Promote health and safety, wellbeing, equality, and diversity at all times
- Follow all organisational policies, procedures, and codes of conduct

All 224 Youth Zone Employees are expected to:

- Be a role model for young people, present a positive ‘can-do’ attitude and take personal responsibility for your own actions.
- Work within the performance framework of the organisation and live the values of 224 Youth Zone and the OnSide Network, contributing to a culture of high performance, continuous improvement and a young person first, team always ethos.
- Represent and promote the Youth Zone positively and effectively in all dealings with internal colleagues and external partners, assist with any promotional activities and visits that take place at 224.
- Comply with all policies, procedures, and codes of conduct, with particular reference to Safeguarding, Health & Safety, and Equity, Diversity & Inclusion.
- Carry out other reasonable duties assigned by senior leadership.

PERSON SPECIFICATION

Applicants will be expected to demonstrate the experience, skills, abilities and attributes listed.

ESSENTIAL CRITERIA

- Extensive experience of delivering creative activities to young people in-line with relevant guidance and good practice
- Proven experience of working with young people aged 8 to 19 (up to 25 for those with additional needs) in a range of settings
- Proven experience of engaging vulnerable, disengaged or hard to reach young people in activities
- Experience of supporting or managing a staff team, ideally including volunteers

- Excellent communication skills to deliver activity programmes to a wide range of young people
- Ability to motivate and engage staff, volunteers and young people through youth work
- Strong commitment to young people and ability to engage and build positive relationships with disengaged young people
- Ability to plan and deliver creative Inclusion/Arts/Sports/Outdoor sessions/workshops
- Ability to coach and develop groups of young people
- Ability to officiate and lead a range of activities
- Ability to manage and organise several tasks at a time
- Ability to take initiative as part of a team, and lead a team
- Knowledge of the issues affecting young people and an ability to work with challenging behaviour and complex needs
- Knowledge of the barriers to participation facing Young People from minoritised communities needs
- A willingness to work regular evenings & weekends to deliver high quality provision
- Proficient in using IT systems (Microsoft systems, databases etc.)
- Qualification (or relevant experience) in delivering a range of Arts/Sports/Inclusion/Outdoor (delete as appropriate) mediums (ideally two or more, e.g., dance, music, photography, performing or creative arts/Football, personal training, boxing or rock climbing).

DESIRABLE CRITERIA

- Experience using Salesforce or other similar programs
- Experience of managing a staff team, ideally including volunteers
- Experience of monitoring and evaluation processes
- Experience working in partnership with external agencies
- Experience managing externally funded projects
- Qualifications around creative industry.

APPLICATION PROCESS

To apply:

1. Send a CV and Covering Letter to jobs@youthmoves224.org (In your covering letter please use the person specification in this candidate pack to tell us how your skills and experience would suit this role.)

2. If there are any reasonable adjustments we can make to assist you in your application or the selection process, please let us know in your application email, or contact us via jobs@youthmoves224.org

DBS CHECK REQUIREMENTS:

This role will be based in the Youth Zone and in accordance with our Child Protection and Safeguarding procedures, this position requires an Enhanced DBS check

Within your application email, you must confirm if:

- You have any unspent conditional cautions or convictions under the Rehabilitation of Offenders Act 1974
- You have any adult cautions (simple or conditional) or spent convictions that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (Amendment) (England and Wales) Order 2020

CLOSING DATE AND INTERVIEWS:

We are working on tight timelines. Please notify us with your application if you are not available for any of the scheduled dates.

CLOSING DATE FOR APPLICATIONS:

Midnight Friday 20th February 2026

INTERVIEWS

Thursday 26th February 2026 between 4pm and 8pm

For information on how Youth Moves processes your data, go to <https://www.youthmoves.org.uk/privacy-policy>

The strength of OnSide comes from the diversity of the people within our vibrant network. We are proud that our Youth Zone teams reflect the communities they serve, and we value people working together from a range of different backgrounds, locally and nationally, and with different experiences, all with a shared passion for boosting the aspirations of young people across the country. Diversity brings innovation, fresh ideas and creativity, and we actively strive to create a culture that is truly inclusive and fair for all and where everyone in the team can be themselves and thrive.

ONSIDE YOUTH ZONES NETWORK VALUES



YOUNG PEOPLE FIRST

Young people are at the heart of everything we do, inspiring and challenging us to deliver services that exceed their needs and challenge them to be the best they can be.

EXCELLENCE

We encourage ourselves and each other to be the best we can be through continuous learning and improvement, and a focus on finding solutions.



RESPECT

We act with honesty and integrity, celebrating diversity across the whole organisation and caring about each other, our young people and the Youth Zone environment.



AMBITIOUS

We are passionate and driven in taking on new challenges, embracing new ideas, and exceeding our ambitions for young people, the Youth Zones and our local communities.

COLLABORATIVE

We will create and nurture strong, creative partnerships, working together to achieve better results and outcomes for young people.



OnSide
Here for young people

PROVEN IMPACT



GIVE YOUNG PEOPLE A SAFE EXCITING PLACE TO GO TO HAVE FUN,
BUILD THEIR SOCIAL NETWORKS AND SUPPORT THEIR PERSONAL DEVELOPMENT



HELP YOUNG PEOPLE LEAD HEALTHIER, HAPPIER LIVES

